

LAWS
OF THE
HISTORIC SOCIETY
OF
LANCASHIRE AND CHESHIRE.

FOUNDED 1848.

LIVERPOOL :
PRINTED BY DIRECTION OF THE COUNCIL.

1867.

1861

LAW

WELLS FARGO HOTEL COMPANY

OF THE

HISTORIC SOCIETY

LANSING AND CHESTER

FOUNDED 1861

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1861

LAWS.

CHAPTER I.

OF THE NAME AND OBJECT.

I. This Society shall be called the HISTORIC SOCIETY OF LANCASHIRE AND CHESHIRE. Its foundation shall date from the 20th of June, 1848. Name and Origin.

II. Its Object shall be the promotion of useful learning, especially among its own members. Its intellectual inquiries shall be classed under the following three general heads, viz. :— General object.

1. ARCHEOLOGY,—viz., Archæology in general, with a particular reference to the History and Antiquities of Lancashire and Cheshire.
2. LITERATURE,—viz., Literature, Criticism and the Fine Arts; with Topography and Statistics.
3. SCIENCE,—viz., Abstract Science, Natural History, Experimental Philosophy and Practical Mechanics.

Subjects of a controversial character, in religion or politics, shall be inadmissible.

CHAPTER II.

OF MEMBERSHIP.

III. The Society shall consist of Ordinary Members, Honorary Members and Associates. Constitution.

IV. Every Ordinary Member who shall reside within seven miles of the Exchange, shall be regarded as *Resident*; all others as *Non-resident*. Resident and Non-resident Members.

V. Resident Members shall pay to the Society One Guinea annually, due in advance on the 18th of October. Non-resident Members shall pay, in like manner, Half a Guinea. Every Member, on election, shall pay an Entrance Fee of Half a Guinea. Annual Subscription, and Entrance Fee.

Composition for
Life Member-
ship.

VI. Any Member whose payments are not in arrear may become a Life Member by paying ten annual subscriptions in one sum. If, at any future time, any Non-resident Life Member shall become a Resident Member, he shall be required to pay annually Half a Guinea in addition, or Five Guineas in one sum.

Election of
New Members.

VII. Every candidate for admission as a Member of the Society, shall be recommended by at least three Members according to a prescribed form, (*Appendix A.*) which shall be read at one meeting of the Society, and at the next meeting but one he shall be balloted for; when, unless one-fourth of the Members present vote against him, it shall be declared that he is duly elected.

Intimation.

VIII. The Secretary shall intimate to every new Member the fact of his election, and shall inform him what payments he is required to make to the Society. Resident Members elected on or after the 31st of March in each year shall not be required to pay more than Half a Guinea as the subscription for that session.

Subscription of
Laws and
Admission.

IX. Every new Member, having paid his Entrance Fee and first year's subscription, shall be entitled to receive a copy of the Laws. On his first appearance in the Society he shall be required to sign an obligation to conform to them (*App. B.*); and he shall be formally introduced to the Society.

Arrears.

X. No Member whose subscription is in arrear for any but the current session shall be entitled to take any part in the proceedings of the Society; and no Member whose subscription for the current session is unpaid shall be entitled to receive the Society's publications.

Mode of
Resignation.

XI. Any Member, whose payments are not in arrear, may withdraw from the Society on conveying to the Secretary a written intimation to that effect. His withdrawal shall be announced at the next ordinary meeting of the Society. No person who has ceased to be a Member shall be allowed to claim any part of the property of the Society.

Ejection; why,
how, and how
far final.

XII. Members may be ejected from the Society for (1) neglecting to pay their subscriptions for three consecutive years, or (2) contemptuous and repeated

violation of the Laws of the Society. In all such cases due notice shall be given to the individuals, and the announcement and delay shall be the same as at the election of members; but in each case of ejection a majority shall decide. Every such ejection shall be recorded in the minutes; and every person so ejected, for the latter reason, shall be incapable of becoming a Member at any future time.

XIII. The Honorary Members shall be limited to thirty-six; they shall be persons who are eminent in one or more of the great divisions of inquiry pursued by the Society or have rendered it important services; and they shall be elected, on the recommendation of the Council, in the same manner as Ordinary Members. They shall not be subject to any expense, nor shall they be entitled to vote; but they shall receive the Society's publications, and, when present, may take part in the public business.

Honorary
Members; their
election, and
privileges.

XIV. The Associates shall be limited to twenty. They shall be persons not continuously resident in Great Britain or Ireland, and shall only be eligible on the recommendation of the Council as interested in and likely to promote the Society's objects. When present at ordinary meetings they may take part in the public business. They shall be elected in the same manner as Honorary Members.

Associates.

CHAPTER III.

OF THE COUNCIL AND OFFICERS.

XV. The business of the Society shall be conducted by a Council consisting of eight Officers and fifteen Members; of whom three shall form a quorum. The Officers shall be a President, three Vice-Presidents, a Librarian, Curator, Treasurer and Secretary.

Constitution of
the Council.

XVI. The President, Treasurer and Secretary shall be Members *ex officio* of all Committees.

Officers.

XVII. The President shall take the chair at every meeting of the Society or Council at which he may be present; or in his absence a Vice-President; or in the absence of the President and the Vice-Presidents such

The President:
his duty and
privilege.

Member of the Council or the Society as the meeting may appoint. It shall be the duty of the Chairman for the time being to maintain order in the Society or Council, and to conduct the business of the Society according to the prescribed form. (*App. C.*) He shall have a casting vote in addition to his ordinary vote.

The Treasurer:
his duties.

XVIII. The Treasurer shall keep an account of all receipts and payments on behalf of the Society; and shall prepare a complete statement of the same to be audited at the Annual Meeting of the Council.

Assistant
Secretary.

XIX. The Council may appoint a stipendiary Assistant Secretary, who shall be subject to their directions. He shall not be a member of the Society.

The Secretary:
his duties.

XX. The Secretary, or on his behalf the Assistant-Secretary, shall be present at all Meetings of the Society, Council, and Committees. He shall keep regular Minutes of the Proceedings, in books provided for the purpose; and he shall have the sole charge of those books, and of any miscellaneous papers in actual use or of frequent reference. He shall forward all Circulars which the Laws require to be issued, or the Society or Council may direct; and he shall institute and maintain any desired Communication with individuals or with other societies. He shall superintend the preparation and issue of all the Society's Publications; and no published Reports of the Society's Proceedings shall be considered authoritative, unless drawn up or revised by him.

Local
Secretaries.

XXI. The Council may appoint Local Secretaries for such districts and to perform such duties as it may deem advisable. Every such appointment shall be reported at the next Annual Meeting, and shall continue in force during the Society's pleasure.

Meetings of
Council and
Committees.

XXII. The Council and Committees shall meet as often as may be necessary, at the discretion of the Secretary or on the requisition of three members of the Council. The members of Council shall fill up casual vacancies in their own body; and shall be at liberty to associate with the Committees other members of the Society.

Annual
Meeting of
Council.

XXIII. There shall be an Annual Meeting of the Council on the last Thursday in September to prepare

a Report of the Proceedings during the year, to audit the Treasurer's accounts and arrange a Balance-sheet, to prepare the Balloting-lists, and to make such other arrangements as may be necessary for the ensuing Annual General Meeting.

XXIV. At the close of every session the whole of the Council shall retire. The Officers may be re-elected; but the Council then to be elected shall contain three members at least who were not on the retiring Council.

The Council
retire, part
re-eligible.

XXV. The election of the Council shall be in the following manner —

The Council—
Mode of Elec-
tion.

(1.) The retiring Council, at the annual meeting, shall name three fit and proper persons, who are not on that Council, to be on the Council for the ensuing year. (2.) They shall also select the names of suitable members for Officers; and (3) all these shall be recommended to the Society for election at the approaching Annual General Meeting. (4.) They shall make out and send to each Member, with the circular convening that Meeting, three Balloting-lists; the *first* containing a list of the Officers recommended for election, (*App. D.*), the *second* the names of the three Members recommended, (*App. E.*), and the *third* the names of the retiring Council with a statement of the number of attendances given in each case, (*App. F.*) (5.) By these lists, in the order of their occurrence, and by no others, the votes shall be taken; but it shall be lawful for the Members to substitute any other names for those upon the lists; and sufficient space for that purpose must be left on the voting papers.

XXVI. The Council for the time being shall be responsible for the Property and Funds of the Society.

Responsibility.

XXVII. The Librarian shall have charge of the books, and the Curator of the objects, belonging to the Society; and each shall report the state of his Department at the Annual Meeting of Council. The Secretary shall also prepare and keep up a List of the Society's Miscellaneous Property, to be submitted to the Council, in like manner, at its Annual Meeting.

Property.

XXVIII. The Funds of the Society shall be devoted exclusively to the promotion of the objects of the

Funds.

Society; in the payment of working expenses, the increase of the property, the printing and illustration of the Society's publications, and in any other way in which it may appear to the Members that they receive a suitable equivalent.

Bye-Laws—
their subjects
and authority.

XXIX. The Council shall have power to make Bye-Laws for the management of details on the following subjects:—

(1) The Proceedings of the Council and of Committees, (2) the regulation of the Library and Museum, (3) the investment and ordinary expenditure of Funds, (4) the preparation and issue of publications. These Bye-Laws shall be binding on the Members until repealed by the Council, or by a General Meeting; provided that they are not opposed to or inconsistent with the Laws of the Society.

Powers of the
Council.

XXX. The Council shall have power to act on behalf of the Society on any sudden emergency; to decide any point of doubt which may arise respecting the Laws or Constitution; and to act as they shall see fit in any case not provided for in these Laws. But every such action or decision shall be liable to alteration within one year, by a Special General Meeting or Annual General Meeting duly convened; and the decision of the majority in this case shall be final.

Acts subject to
revision.

CHAPTER IV.

OF THE MEETINGS.

Annual General
Meeting.

XXXI. The Annual General Meeting shall be held on the 18th of October, in each year; or on the day following, if it should fall upon a Sunday. The Report of the retiring Council shall be laid before it, and the Treasurer's Statement of Accounts. The new Council shall be elected and Officers appointed; and such other business shall be transacted as may come regularly before the Meeting.

Ordinary Meet-
ings.

XXXII. The ordinary meetings shall be held between the months of November and the following April, both inclusive, on every alternate Thursday, commencing with

the first or second Thursday in November, as may be arranged by the Council. The hour of meeting shall be seven o'clock in the evening, and the reading of Papers shall begin not later than eight o'clock.

XXXIII. Each Member shall be at liberty to introduce a Visitor, who, by the permission of the Chairman, may take part in the discussions of the evening.

Visitors.

XXXIV. Special General Meetings may be called by the President, by any three Members of the Council, or by the Secretary, and it shall be the duty of the Secretary to convene a Special General Meeting on the receipt of a requisition signed by twelve Members, stating distinctly the purpose for which the Meeting is required; such Meeting to be held within one month from the date of the requisition. Notice of all business to be brought before an Annual or Special General Meeting, shall be given in the circular convening the meeting; and this shall be posted or delivered at least seven days before the meeting. Such Annual General or Special General Meeting may be adjourned; but no business shall be entered upon of which such notice has not been given.

Special General Meetings.

CHAPTER V.

OF THE READING AND PRINTING OF PAPERS.

XXXV. No Paper shall be admissible which has ever been published, or an account of which has appeared in the printed proceedings of any learned Society of the United Kingdom.

Certain Papers inadmissible.

XXXVI. The writer of any Paper shall submit it to the Council, if required, before it is read; and after it has been read it shall remain in the custody of the Society. He shall not print the paper in any form, till after the issue of the Society's volume for that session, unless by the permission of the Council. Papers by Honorary Members, Associates or Non-members may be laid before the Society under the same restrictions; and it shall be the duty of the Secretary to inform strangers of the existence of this Law.

MSS to be the Property of the Society.

Documents
which must be
supplied
annually to
every member.

XXXVII. The Council shall cause the following to be printed annually, to one copy of which every Member shall be entitled, whose payments are not in arrear:—
(1) Such account of the proceedings, and of the Papers read, as they may deem expedient; (2) the Report of the Council; (3) the Treasurer's Balance Sheet; (4) a List of the Members; and (5) a card shewing the meetings of the Society during the approaching Session; together with (6) such circulars summoning meetings as they may deem necessary, or the Laws may require.

Copies of his
paper to Author.

XXXVIII. The Author of any paper which is printed, either entire or by abstract, in the Society's annual volume, shall be entitled to twenty-five copies of such paper or abstract, to be printed at the expense of the Society.

CHAPTER VI.

OF CHANGES IN THE LAWS.

Changes in the
Laws.

XXXIX. Every change in the Laws of the Society shall be made at an Annual General or Special General Meeting. If the proposed change has been recommended by the Council, its adoption at one General Meeting shall be sufficient; but if not so recommended, one month's notice shall be given to the Secretary, and it must be adopted at two General Meetings, the second to be held within two months of the first.

Delay in the
re-introduction
of Proposals.

XL. No proposition which has been rejected at an Annual General or Special General Meeting shall be brought forward again in the Society during the same Session.

Mode of Voting.

XLI. In all elections the votes shall be taken by ballot, unless the Members present resolve, for special reasons, to vote otherwise; and in all other cases by a show of hands, unless a ballot be first demanded. All acts of the Society shall be determined by a majority of the Members present, except in those instances in which special provision is made to the contrary.

APPENDIX.

SCHEDULE A.

HISTORIC SOCIETY OF LANCASHIRE AND CHESHIRE.

WE, whose Names are hereunto subscribed, do propose *

† _____

of ‡ _____

as a Member of this Society. We certify, from personal knowledge, that he is qualified to be a useful member of it.

Dated _____ 186

_____ } Members.

* The distinct consent of the Candidate should in every case be obtained.

† The name should be written at full length, with such style and affixes as the Candidate is entitled to.

‡ The address should be given explicitly.

SCHEDULE B.

The following is the form of Obligation to be signed by Members. If any one refuse to sign it, his election shall be void:—

WE, whose names are hereunto subscribed, do hereby promise, each for himself, to conform to the Laws of this Society, and to such others as the Society may enact, so long as we continue, respectively, to be Members of it.

SCHEDULE C.

ORDER OF BUSINESS.

- I.—THE CHAIR TAKEN.
- II.—MINUTES OF THE LAST MEETING READ AND SIGNED.
- III.—VISITORS FOR THE EVENING ANNOUNCED.
- IV.—APPLICATIONS FOR ADMISSION ANNOUNCED.
- V.—APPLICATIONS FOR ADMISSION DETERMINED.
- VI.—NEW MEMBERS INTRODUCED.
- VII.—DONATIONS TO THE SOCIETY ANNOUNCED.
- VIII.—OBJECTS OF INTEREST EXHIBITED.
- IX.—COMMUNICATIONS FROM THE COUNCIL OR SECRETARY RECEIVED.
- X.—MISCELLANEOUS INTELLIGENCE RECEIVED.
- XI.—GENERAL INFORMATION RECEIVED.
- XII.—PAPERS FOR THE NEXT EVENING ANNOUNCED.
- XIII.—PAPERS READ AND DISCUSSED.

SCHEDULE D.

HISTORIC SOCIETY OF LANCASHIRE AND CHESHIRE.

BALLOTING LIST FOR THE OFFICERS OF THE SOCIETY.

OCTOBER, 1868.

RECOMMENDED.	Number of Attendances during the past Session.	NAMES SUBSTITUTED.
<i>President</i> The Most Noble the Marquess of Lancaster
. Sir Thomas Cheshire, Bart., M.A.
<i>Vice-Presidents</i> { The Very Rev. the Dean of Liverpool
. Henry Johnson, F.S.A., F.R.G.S.
<i>Librarian</i> John Richardson, F.L.S.
<i>Curator</i> Thomas Mould, Jun., F.S.A., M.R.C.S.
<i>Treasurer</i> Robert Banks, Esq.
<i>Secretary</i> Joseph Harrison, B.A., F.R.C.S.

Blank Spaces are left for the insertion of other names, at the discretion of the Member voting.

A list containing more than eight names is inadmissible.

SCHEDULE E.

HISTORIC SOCIETY OF LANCASHIRE AND CHESHIRE.

BALLOTING LIST FOR THE NEW MEMBERS OF THE COUNCIL.

OCTOBER, 1868.

RECOMMENDED.	NAMES SUBSTITUTED.
John Jones, Esq.
Joseph Thomson, F.S.A.
Rev. Samuel Hinds, M.A.

Blank spaces are left for the insertion of other names, at the discretion of the person voting.

A list containing more than three names is inadmissible.

SCHEDULE F.

HISTORIC SOCIETY OF LANCASHIRE AND CHESHIRE.

BALLOTING LIST FOR TWELVE MEMBERS OF COUNCIL.

OCTOBER, 1868.

ELECTED ON COUNCIL.	RETIRING COUNCIL.	Number of Attendances during the past Session.	NAMES SUBSTITUTED.
1864	John Adams, M.D., F.S.A.....
1865	James Atkins, Senr., F.R.C.S.
1867	Rev. Henry Bruce, B.C.L.
1865	*James P. Giles, A.B.
1867	Peter Rowlands, D.D., F.S.A.....
1866	William Thomson, Esq.....
1866	James Bythell, Ph.D.
1864	William J. Lamb, M.R.I.A.
1863	Thomas Lloyd, F.R.G.S.
1867	†Rev. Henry Lord, M.A.
1865	David B. Mason, M.D.
1867	Robert Worsley, Jun., Esq.....
1865	Rev. Thomas Eden, B.A.
1866	Thomas Gerard, Esq.....
1866	Edward Harbord, F.R.S.

* Dead.

† Wishes to retire.

As not more than twelve of the retiring Council are re-eligible the names of three at least must be erased. Blank spaces are left for the substitution of any other names, if more than three be erased.

N.B.—A list containing more than twelve names is inadmissible.

